

# Origin Green Credits System

Verification Process and  
Target Scoring Guide  
**2024**



*An initiative by*

**BORD BIA**  
IRISH FOOD BOARD



# Background

The 'Origin Green Credits System Verification Process and Target Scoring Guide' details the target scoring methodology utilised by the independent verifiers when assessing Origin Green members' Annual Review reports.

The guide is updated on an annual basis to reflect changing regulatory and market sustainability requirements. The guide is launched each year at the Origin Green Annual Review webinar held in January.



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# 1. Origin Green Membership Tiers

Existing and new Origin Green members are categorised via a tiered system which is based upon their annual revenue/turnover. For companies who are submitting their first Origin Green Plan, this will be based on the revenue/turnover for the baseline year of the Plan. For existing members, this will be based on the revenue/turnover of the reporting year of the Annual Review.

A company's membership tier is important for verification as it specifies the minimum targets required for inclusion in the sustainability Plan. In turn, it is these targets which are scored within the Annual Review to determine credits awarded. For more information on this, please see the Origin Green [Tier Guidance Documents](#). Occasionally, the Origin Green independent verifiers may seek evidence of a significant change in revenue, particularly where targets are being removed within a given year.

In a scenario where a company's revenue/turnover increases and the member in question moves to a higher membership tier, the company must include the additional target requirements in the next Annual Review. This will form part of the recommendations from the independent verifiers. This ensures companies have a sufficient timeframe to scope out any new target(s). Where existing members move down a tier and have less minimum target requirements, they can decide whether the additional target is retained or removed as they deem fit. In this instance, only optional and not mandatory targets can be removed as per the target guidelines for each respective membership tier.

**Table 1: Origin Green Membership Tier System**

MEMBERSHIP TIERS	REVENUE/TURNOVER	MINIMUM TARGETS REQUIRED
<b>Tier 1</b>	>€250m	8 targets
<b>Tier 2</b>	>€50m – €250m	7 targets
<b>Tier 3</b>	>€10m – €50m	6 targets
<b>Tier 4</b>	>€1m – €10m	5 targets
<b>Tier 5</b>	>€100,000 – €1m	4 targets

Should an existing member fall below the €100,000 Origin Green entry requirement for more than two consecutive years, it will be no longer eligible for the programme.

In these cases, companies will be redirected by Bord Bia towards alternative services which offer tailored supports for businesses of this size.



# 1. Origin Green Membership Tiers *continued*

## 1.1 Increased / Decreased Revenue

### Company A - Increased Revenue Example

In 2023, Company A's revenue/turnover is €9 million, designating it as a Tier 4 member. As shown in Table 1 previously, this requires the company to have a minimum number of five sustainability targets scored in its Origin Green Annual Review.

In 2024, the revenue/turnover of the company has increased to €11 million, designating it as a Tier 3 member, requiring a minimum number of six targets within the Annual Review. In 2024, the verifiers will still consider the company as a Tier 4 company and score the minimum number of five targets. Should the member attain a sufficient number of credits to achieve verification, the independent verifiers summary assessment report will include a key recommendation that the company must make provisions to add the sixth target in the next Annual Review in 2025. This will give Company A time to scope out and add a robust new target.

In 2025, the company will be scored on the minimum six targets required. If the additional target is presented as a **SMART** (Specific, Measurable, Achievable, Realistic, and Time-bound) target with clear timelines and initiatives for implementation, the member will receive a satisfactory grading and will be awarded two credits as outlined in **Section 3** of this document. As the member will not have been able to demonstrate progress on this newly introduced target, the satisfactory grading will be awarded to ensure that the member is not disadvantaged in any way.

Finally, where a member has already been reporting an additional SMART target in the year that it moved up a membership tier, the company can be scored immediately for this target where the minimum target requirements have been met.

**Company A**  
Increased Revenue  
Example



### Company B - Decreased Revenue Example

In 2023, Company B's revenue/turnover is €11 million designating it as a Tier 3 member requiring a minimum number of six targets scored in its Origin Green 2022 Annual Review.

In 2024, Company B's revenue/turnover has reduced to €9 million designating it as a Tier 4 member requiring a minimum number of five targets within the 2023 Annual Review.

For 2024, the verification process will score the minimum five targets based on the requirements for a Tier 4 member. In this scenario, members can review the Tier Guidance document provided by Bord Bia to determine which targets are mandatory requirements for a Tier 4 company and drop an optional target(s) as they deem fit. If a company wishes to retain the additional target(s), it will not be actively discouraged from doing so but credits will only be awarded for five targets, made up of any mandatory targets for this Tier and the highest performing optional target(s). Retaining optional targets however may give the company a better opportunity of achieving a higher overall credits score.

**Company B**  
Decreased Revenue  
Example





## 2. Origin Green Verifier Sustainability Target Performance Scorecard

The table below summarises how Origin Green sustainability targets are scored by the programme's independent verifiers.

SUSTAINABILITY TARGET PERFORMANCE	CREDITS AWARDED	TARGET
Target not attempted ( <i>no legitimate effort made to achieve target with no viable evidence of progress</i> ).	0	Fail
Target not achieved with a poor attempt made and little evidence of progress.	1	Unsatisfactory
Target may or may not have been achieved but a reasonable and clear effort has been made with clear supporting evidence.	2	Satisfactory
Target achieved with evidence that the company has surpassed expectations.	3	Exemplary

**Sections 2.1 - 2.4** provide a range of target scoring scenarios for each of the target scorings. The examples as outlined are not exhaustive but encompass the most common scenarios arising each year for the Origin Green independent verifiers. Origin Green members can avoid any pitfalls as described above by striving to implement sustainability targets year-on-year to the best of their ability and providing clear justification within their Annual Review report when a target is not achieved.

### 2.1 Exemplary Target Performance

In order for a milestone target to be scored exemplary, the independent verifiers must have the required evidence within the Annual Review report to determine whether performance towards achieving the target is ambitious. Additional commentary on what is considered to be an ambitious target is outlined in **Section 2.15** of this guide.

SUSTAINABILITY TARGET PERFORMANCE	CREDITS AWARDED	TARGET
Target achieved with evidence that the company has surpassed expectations.	3	Exemplary

### Exemplary Target Grading - Further Guidance

**SCENARIO 1:** A milestone numerical target has been achieved and all of the planned initiatives within the reporting year have been completed. By achieving the milestone target and all the planned initiatives in a given reporting year, this demonstrates robust plan governance and is recognised as exemplary.

**Example:** The 2022 milestone target of 5% reduced packaging use per kgs/tonne product has been met and both initiatives planned in the reporting year (trial lighter cardboard box and implement for all product lines) have been completed.

**SCENARIO 2:** A member does not complete all the planned initiatives but surpasses the projected target performance in a reporting year by 5% or greater.

**Example:** The member targets a reduction in electricity used to produce one tonne of product. A 2022 milestone target for electricity is set for 100kWh electricity per tonne of product produced and the member achieves 88kWh/tonne of product produced demonstrating it has surpassed the milestone target by 12%. While all the planned initiatives may not have been completed, as this performance improvement surpasses the targeted performance by greater than 5%, this is recognised as exemplary.

## 2. Origin Green Verifier Sustainability Target Performance Scorecard continued

### 2.2 Satisfactory Target Performance

SUSTAINABILITY TARGET PERFORMANCE	CREDITS AWARDED	TARGET GRADING
Target may or may not have been achieved but a reasonable and clear effort has been made with clear supporting evidence.	2	Satisfactory

#### Satisfactory Target Grading - Further Guidance

**SCENARIO 1:** A milestone target has not been achieved but the majority of the planned initiatives within the reporting year have been completed. In this instance, the planned improvements may have been over-ambitious or the projected improvements over-calculated by the member.

**SCENARIO 2:** A milestone target has not been met by less than 50%, but normalised performance in the reporting year was better than the previous reporting year. This improved performance may have been as a result of other unreported or unplanned initiatives and efforts by the member.

**SCENARIO 3:** A member adopts a target to maintain their current performance. If improvement is not being demonstrated but performance maintained, the target will only be scored as satisfactory. Exceptions are noted in [Section 2.15](#).

**SCENARIO 4:** A milestone target has been exceeded by more than 5% (which would usually be considered exemplary) however the member's target performance in the reporting year has worsened for the second consecutive year compared to the previous reporting years. This continued exceedance of the target whilst worsening of performance would suggest the milestone target requires updating.

**SCENARIO 5:** The milestone target has not been achieved but very clear justification and clear evidence of the effort to resolve the issue has been provided and/or the issue is out of the member's control. Examples could include:

- **Significant change in planned production output** which impacts performance. This could include more energy intensive product mix (smaller batches of wider range of products), a product that requires more water-based cleaning/cooking, new product development that created higher than expected waste, on-site building or repair works, etc.
- **Customer specification**, such as unplanned changes requested by a customer e.g. more packaging on the finished product, additional cleaning or wash down, cancellation of customer order or returned product that creates waste etc.
- **Reduced absolute production output** - When production output reduces compared to planned production and/or compared to the previous year, the normalised performance of the member's targets can be negatively impacted given there is still a requirement to use energy, water etc.
- **External weather impacts** - Abnormally hot or cold periods throughout the year can result in increases in energy to cool/heat buildings and product, impact production output (availability of raw materials), cause stock damage (spoiled stock) creating waste, require additional water for cooling/heating, potentially cause increase in likelihood of nuisance etc.
- **Environmental impacts** - Impacts to the raw materials due to environmental conditions requiring more resources and energy to process into finished products etc.
- **Significant change to resources**, such as the impact caused by changes to key human, financial, or technological resources related to the target.

## 2. Origin Green Verifier Sustainability Target Performance Scorecard *continued*

### 2.3 Unsatisfactory Target Performance

SUSTAINABILITY TARGET PERFORMANCE	CREDITS AWARDED	TARGET
Target not achieved with a poor attempt made and little evidence of progress.	1	Unsatisfactory

#### Unsatisfactory Target Grading - Further Guidance

**SCENARIO 1:** The milestone target was missed by more than 50% and the performance was not improved on the previous year with little explanation surrounding the root cause as to why the target was missed so significantly.

**SCENARIO 2:** The milestone target was missed by more than 50% and no single planned initiative was completed in full.

**SCENARIO 3:** The milestone target was missed by more than 50% and evidence of progress is only in the form of internal testimonial i.e. lacking in physical/observable evidence (e.g. photos demonstrating qualitative data, technical drawings/design etc.) and/or documentation evidence (e.g. quantitative data, records such as invoices or stakeholder emails/letters etc.).

**SCENARIO 4:** The target is not SMART and therefore not structured in a way to demonstrate good target governance and measureable impact.

**SCENARIO 5:** The target is not considered to be specific to an Origin Green target area and therefore does not fulfil the intention of the programme target area. For example, the packaging target covers incoming packaging waste whereas it should focus on product primary, secondary, or tertiary packaging.

**SCENARIO 6:** The target milestone is missed with little to no justification as to why given by the company or there has been little evidence of attempted progress.

**SCENARIO 7:** If the requirements set out by Mabbett in the previous Annual Review verification report have not been taken into account, the target will be scored unsatisfactory. Where a requirement has not been fulfilled, the member must provide justification as to why. This excludes recommendations.

### 2.4 Fail Target Performance

SUSTAINABILITY TARGET PERFORMANCE	CREDITS AWARDED	TARGET
Target not attempted ( <i>no legitimate effort made to achieve target with no viable evidence of progress</i> ).	0	Fail

#### Fail Target Grading - Further Guidance

**SCENARIO 1:** The milestone target was missed by more than 100%, the member provided no, or insufficient, justification as to why nor what it intends to do in the following year to rectify performance.

**SCENARIO 2:** In the event that a member does not provide a status update on a target included in the scoring of credits awarded, it will be requested to do so by the verifiers. In the event that the requested update is not provided in a timely and with the appropriate level of detail, the target will be recorded as a 'fail'.

**SCENARIO 3:** A target was removed from the Plan with no justification provided by the member.

**SCENARIO 4:** An environmental pollution incident raised and/or identified by a regulatory body resulting from the target area in question. E.g. fly-tipping of waste into the local environment, discharge of untreated wastewater resulting in pollution to a local water body etc. This may also relate to incidents observed by the verifiers during a site visit. In such scenarios, each incident will be assessed on a case-by-case basis.

**!** For the scoring guidance above, the examples outlined are not exhaustive but reflective of the most common scenarios arising each year for the Origin Green independent verifiers. Origin Green members can avoid any pitfalls as described above by striving to implement and achieve sustainability targets year-on-year to the best of their ability.

## 2. Origin Green Verifier Sustainability Target Performance Scorecard *continued*

### 2.5 Deduction of Credits

While a member may fail a target area outright due to severe incidents as outlined in Section 2.4 previously, where it is identified that a member has been responsible for persistent damage to the environment over a period of time and/or failed to act upon a course of action as required by the independent verifiers, the member in question may be deducted one credit from their overall credits score. While in severe cases companies may have their overall membership of Origin Green removed, persistent and ongoing incidences where a member has made little effort to remedy the situation may result in a credits deduction. Members may be deducted up to one credit per incident from their overall credits score. However, in some instances members might be deducted three credits if they fail to notify Bord Bia that they are going to appear on the EPA National Priority List. Please see [Section 6](#) for more details.

Should a member fail a target area for two consecutive years, it may also be given a minus one credit score for failing to act upon the requirements set out by the independent verifiers. Should members be deducted a credit from their overall score, they will have the right to appeal this decision as appropriate and each appeal will be assessed on a case-by-case basis.

### 2.6 Materiality Assessment

**For new Origin Green applicants, the completion of a materiality assessment is a programme requirement.**

Existing members must also complete a materiality assessment at the beginning of each new Plan period. By completing the materiality assessment in conjunction with engaging key stakeholders on their main priorities, this should offer a significant insight into the most appropriate areas where targets should be set. Where a company has already completed this exercise independently of Bord Bia, it will not be required to undertake this task again but may be asked to provide proof of completion by the independent verifiers.

The Origin Green independent verifiers will also review the materiality assessment during the verification audit, alongside a company's overall sustainability Plan. **Completing the materiality assessment for Origin Green Annual Reviews is not a requirement**, however where members are not performing well throughout a Plan period or significantly overachieving in their targets, they may be asked to re-complete the materiality assessment in order to recalibrate their overall sustainability Plan.





## 2. Origin Green Verifier Sustainability Target Performance Scorecard *continued*

### 2.7 Raw Materials and Suppliers: Target Hierarchy

Within the Raw Materials and Suppliers target area, members are required, as is best practice, to first focus on their raw materials to ensure appropriate sustainability certifications are in place around procured produce and ingredients. As a member matures in this area, it will then move down the hierarchy to focus on the certifications of the suppliers themselves and will ultimately be encouraged, where feasible, to work directly with suppliers on sustainability initiatives. This approach ensures members are tackling the most at risk area of their supply chains from the outset while overall driving continuous improvement. Where a member has an already established supplier certification target, Bord Bia highly recommends that this target remains in the Plan, and a Supplier Sustainability Initiatives target is developed. This will significantly improve the likelihood of achieving a maximum credit score in this target area. If a preferred Raw Materials and Suppliers target scores a satisfactory grading due to being maintained for more than two years, the next hierarchy priority will be scored if this achieves an exemplary grading.

#### Raw Materials and Supplier Target Hierarchy



### 2.8 Mandatory Emissions Reporting

Origin Green members at the Tier 1 and 2 levels (turnover >€50 million) annually, are required to set a mandatory emissions target, covering Scope 1, 2 and 3 emissions. Ongoing training and support will continue to be offered to participating Origin Green companies to facilitate target setting in this key area.

To assist with this process, companies can use the Origin Green carbon calculator tool (or equivalent) to convert Scope 1, 2 and 3 based emissions to CO<sub>2</sub> equivalent (CO<sub>2</sub>e). The Origin Green support team is on hand to offer support and guidance with this task.

Finally, due to the complexities involved in calculating Scope 3 emissions, members will be required to refresh and update these figures on a biennial basis.

### 2.9 Climate Toolkit 4 Business

The online **Climate Toolkit 4 Business** provides practical and cost-effective actions that every business can take to reduce emissions. The Climate Toolkit 4 Business is a new requirement for Origin Green members at the Tier 3 and Tier 4 levels, and evidence of this must be made available to Mabbett in their next Annual Review. The climate toolkit should be completed every two years. This requirement is not mandatory for outsourcing members.

### 2.10 Unsatisfactory Target Score and Gold Membership

Origin Green members cannot score unsatisfactory in a mandatory target area and still achieve Gold Membership. This will only apply if the target area in question is counted in the overall credits score, hence members will not be penalised for setting additional optional targets.

### 2.11 Mandatory Target Exemption

If the member believes that it is impractical or it cannot develop a mandatory target, it must justify within their Origin Green Plan or Annual Review why, and choose an additional alternative target to meet their tier target threshold.

## 2. Origin Green Verifier Sustainability Target Performance Scorecard *continued*

### 2.12 SMART Target Setting

Where a member sets a sustainability target within a given area and the target description and target data table do not follow a SMART format i.e. Specific, Measurable, Achievable, Realistic, and Time-bound, regardless of the target performance, this will merit no more than a '1' or unsatisfactory score. This applies to all target areas.

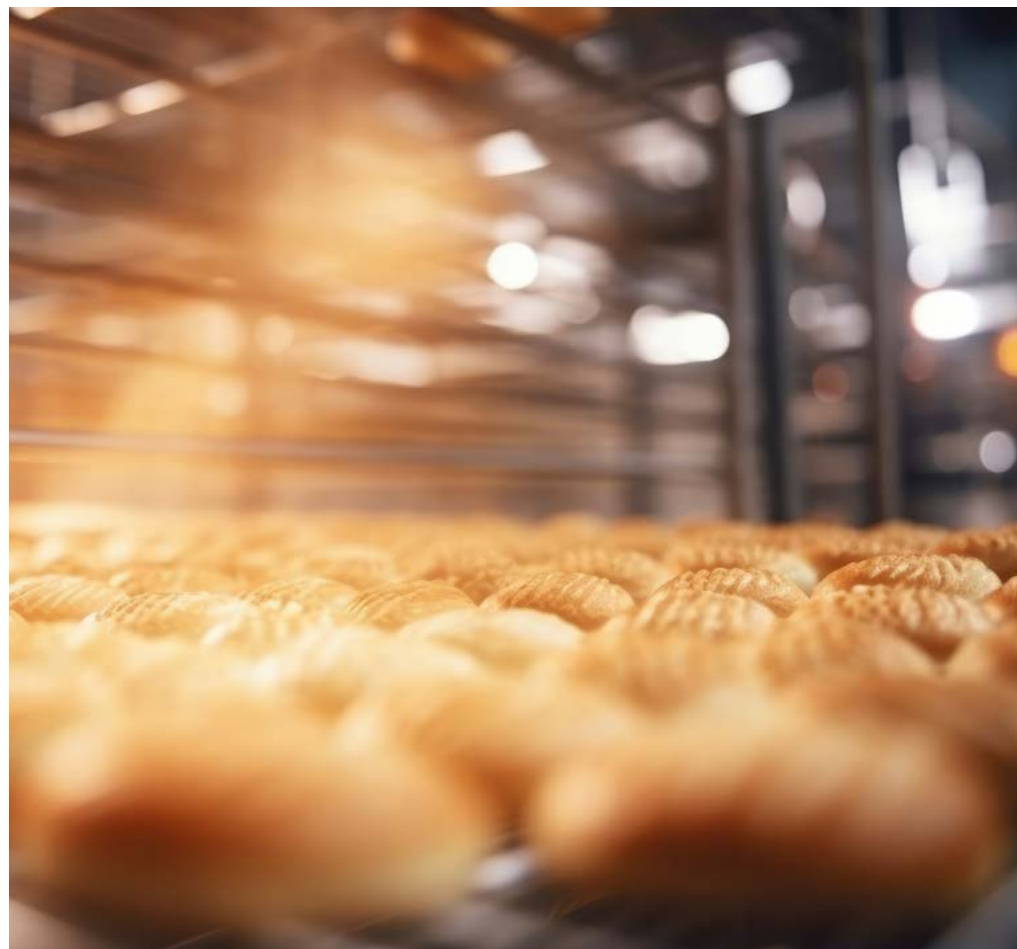
### 2.13 Overachievement of Targets

If a member overachieves a target by >40% for more than two consecutive years, the target should be revised for the next Annual Review. If the target has not been revised, the member cannot be scored exemplary. This applies to all target areas.

### 2.14 Appealing a Target(s) Score

Where a member feels it has been scored incorrectly in a particular target area(s), it is entitled to one official recheck within a given calendar year. Companies must complete the Origin Green Verification Scoring Appeal Form before it is sent to the independent verifiers where the target(s) score in question will be rechecked. This may include further verification of the target, which may include a request to provide additional evidence around target performance. An appeal must be made within **20 working days** of receiving the independent verifiers' performance report. Appeals beyond this time frame will not be accepted.

Where a company is appealing the same target area(s) for the exact same reason for a second successive year, the appeal may be rejected by the independent verifiers as the member did not make the necessary amendments to the sustainability plan. This will be assessed on a case-by-case basis. In addition, where a company enters a significant amount of additional target detail which was omitted from its original submission, this may incur additional verification costs depending on the level of auditing required to verify this new information.



## 2. Origin Green Verifier Sustainability Target Performance Scorecard *continued*

### 2.15 Target Ambition and Category Specific Considerations

#### Considering **Ambition of Milestone Targets** when Assigning an Exemplary Score



#### Raw Materials and Suppliers

The focus of ambitious sourcing targets must be on the primary raw material utilised by the company. For example, where meat or eggs is the primary raw material, a sourcing target(s) should initially focus on these areas rather than focusing on alternative raw materials that are used to a lesser extent.

Where a multitude of ingredients are sourced, the top ingredients by volume should be assessed in conjunction with a member's Origin Green mentor to evaluate overall risk and the impact from a reputational perspective e.g. palm oil. As the risk becomes increasingly managed over time, other ingredients should be prioritised whilst maintaining any positive gains made.

Where members are sourcing from a Bord Bia Sustainable or Quality Assurance Scheme (or an equivalent certification), targets should at a minimum correspond to the level of national coverage of such schemes and where feasible, going beyond this would be considered ambitious.

For % improvements less than 2% per annum, justification must be provided to explain why this remains an ambitious target in the context of the member's performance e.g. outlining the level of effort involved clearly. This requirement does not apply to maintenance targets, which have demonstrated that no further target progression is feasibly possible.

For FSC packaging targets, the member should ensure the raw material is certified and have evidence of this FSC raw material certification. It is important to note that FSC raw material certification is different from the supplier's FSC chain of custody certification.



#### Environment

For % improvements less than 2% per annum, justification must be provided to explain why this remains an ambitious target in the context of the member's performance e.g. outlining the level of effort involved clearly.

Absolute targets (i.e. those not normalised against an influencing factor such as production output) will not be eligible for exemplary scoring unless clearly justified. In this scenario, the member should also include the per unit (e.g., a production related unit e.g., tonnes, litres etc.) reduction figures each year, alongside the absolute reduction figures. This will ensure the absolute target remains credible i.e. production output has not dropped significantly etc.



#### Social Sustainability

To be considered exemplary, the member must demonstrate that they have assessed the impact that any targets or initiatives will have on the area, and have deemed the impacts to be positive, tangible and ambitious. For example, the actual impact of wellbeing initiatives on employees must be considered and shown to be positive, ambitious and tangible.

## 2. Origin Green Verifier Sustainability Target Performance Scorecard *continued*

### 2.15 Target Ambition and Category Specific Considerations

#### Considering a **Maintenance Target** when Assigning an Exemplary Score



#### Raw Materials and Suppliers

A maintenance target is acceptable for a '3' or exemplary score for up to 2 years of reporting. However, after 2 years if the member demonstrates a significant level of effort in maintaining this level of performance then the target can be scored '3'. For those members who have direct engagement with primary producers a scoring of '3' will only be awarded if they develop an additional raw material and suppliers target as per the hierarchy outlined in [section 2.7](#) of this document.

If the maintenance sourcing target relates to a Bord Bia Sustainable or Quality Assurance Scheme (or an equivalent certification), it is expected the company will permanently retain this target within their Plan but will require an additional or supplementary raw material target after 2 years and perform adequately to achieve a '3' score.



#### Environment

Manufacturing maintenance targets are broadly discouraged as they do not demonstrate continual improvement, and are therefore generally ineligible for exemplary scoring.

If a member cannot improve efficiency, then they should focus on other ways to improve within that target areas to be considered for exemplary scoring.

For example, if water use cannot be lessened further, the member might develop an additional target around water quality etc.

If a member can clearly demonstrate it is unable to improve beyond its current best practice level of performance, the independent verifiers will take into account supplementary initiatives which contribute to maintaining this high level of performance year-on-year.



#### Social Sustainability

Where a maintenance target is set, justification needs to be provided to explain why this remains an ambitious target in the context of the member's performance e.g. outlining the level of effort involved clearly. In a new plan, maintenance targets from the previous plan cannot be scored exemplary.



## 2. Origin Green Verifier Sustainability Target Performance Scorecard continued

### 2.15 Target Ambition and Category Specific Considerations

#### Category Specific Considerations



#### Raw Materials and Suppliers

Raw Material Certification must relate to sustainability and not food safety or quality standards. For instance, BRC cannot be accepted as a raw material certification target(s).

Solely focusing upon low risk raw materials that represent a minuscule proportion of overall volume while in tandem neglecting a more significant ingredient will be deemed unsatisfactory and merit a '1' score.

Measuring the number of suppliers with sustainability certifications without driving any meaningful performance improvement will merit no higher than a '2' score. Where possible, targets should consider the percentage volume of primary raw materials coming from suppliers with sustainability certifications, as opposed to the absolute number of certified suppliers. See [section 2.7](#) of this document for further detail.



#### Environment

Carbon offsetting and 'green' renewable energy tariff related initiatives alone cannot be scored exemplary. These initiatives are acceptable for inclusion as part of a broad emissions reduction strategy.

Biodiversity targets need to follow a SMART format to be eligible for an exemplary or '3' score. Outsourcing members that set robust biodiversity targets are also eligible for exemplary scoring.

Where members set sub-targets in areas such as gas, electricity, diesel usage etc., this is not discouraged but they will be scored on their overall performance in the energy/emissions target area.



#### Social Sustainability

If the member feels it is impractical or it cannot develop a product-related Health and Nutrition target, it must justify why and choose an additional alternative Social Sustainability target.

Where charitable donations are made, the verifiers will assess the level of engagement and overall staff involvement in the scoring of the target e.g. staff fundraisers, company events, etc. If this is not evident, an exemplary score will not be awarded.

In addition, where a company solely focuses on donations and the monetary amount is significantly lower than other members within the same membership tier, the company will be notified by the independent verifiers and given recommendations accordingly to improve overall performance in this area. A failure to act on these recommendations may result in a '1' score unless already raised in the previous verification report.

#### Community Engagement and Employee Wellbeing targets:

- Where Community Engagement and Employee Wellbeing initiatives are implemented, the verifiers will assess how the initiatives will benefit the overall impact on the community in the scoring of the target e.g. company events, staff wellbeing days, etc.
- The member should note that more detail will be required in all future Annual Reviews to evidence how these engagement activities benefit the community and overall employee wellbeing.
- While engagement initiatives have been outlined, the member will be required to provide clear updates on the level of staff engagement with the local community in each Annual Review to be eligible for exemplary scoring.
- For student placement focused initiatives the member needs to explain what tasks students are involved in, is the placement done in conjunction with an external education body or internal talent development programme, skills gained and if they are being paid etc.

## 3. Scoring System

Companies participating in Origin Green will have their sustainability Plans scored based on the following formula:

$$\begin{array}{c} \text{(Minimum Target Requirements per Tier)} \\ \times \\ \text{(Auditor Target Performance Score)} \end{array}$$

As well as the minimum number of Origin Green credits required for a participating company to retain membership, the following conditions also apply:

- Each tier's mandatory targets + highest scoring remaining optional targets are combined to reach the minimum number of targets required. This contributes to a company's overall sustainability credits score each year.
- Companies must achieve a satisfactory grading for all mandatory targets as outlined for their tier. Where this has not been achieved, the member may have membership removed or alternatively, it may be given a conditional approval to resolve the issue in question or restructure to a more appropriate target(s). See [Section 3.1](#) for further details.
- Companies are allowed to fail one optional target annually if the remaining targets give them a score which reaches the minimum credits threshold set for their tier. This is not permitted for the same target area for two consecutive years and may result in the company being deducted one credit for the target area in question, as outlined in [Section 2.5](#) of this document.
- Members will be ineligible for Origin Green Gold Membership after the fixed annual deadline date for entry. This deadline will always correspond to the date on a member's current Origin Green certificate.
- Members that outsource production cannot access Origin Green Gold Membership as they cannot set targets in several mandatory target areas.
- Where a member feels it has been scored incorrectly, it will be entitled to one official recheck within a given year for the particular target area(s) in question. Companies must complete the accompanying template before it is sent to the independent verifiers.

If an Origin Green member has demonstrated an insufficient level of ongoing progress against the sustainability targets set and/or breached legislative or regulatory

requirements, the programme verifiers will recommend whether the company should have its **membership removed** or alternatively, recommend a **conditional approval**.

### 3.1 Conditional Approval

If an Origin Green member scores below the minimum credits required for its tier within a given year, remedial measures must be put in place and approved by the Origin Green independent verifiers before a company can regain its membership status. In this scenario, corrective action(s) is outlined with a clear timeline for implementation. This progress is then subsequently assessed via a dedicated follow-up or close-out procedure to determine whether the member in question has implemented the requested action. Progress is also assessed in the subsequent Annual Review or via a spot audit on-site where necessary. The process above may also be repeated where a member has been found to have breached legislative or regulatory requirements.

### 3.2 Membership Removed

Each year, companies that fail to meet the minimum standards required for Origin Green verification have their membership of the programme removed. This may include instances where a member has made a poor attempt to implement sustainability targets and hence did not attain a sufficient number of Origin Green credits; failed to adequately address corrective actions attached to a conditional approval; convicted of breaching a national legislative or regulatory requirement; or finally, did not submit an Origin Green Annual Review in a given year by the agreed final deadline date.

In instances such as the above where membership is removed, companies will receive correspondence outlining the rationale for this decision and the necessary corrective actions will be made clear. The member is also informed that it must immediately cease all usage of the Origin Green logo, along with any associated promotional material being used.

In the event where insufficient credits are earned, companies can regain Origin Green membership by striving to attain the necessary credits required. Ongoing support and mentorship is provided by programme partners in this regard to ensure minimum requirements are met on a consistent basis.

**!** *Please note that this criteria (and the other criteria contained in this document) is subject to change. All Origin Green members will be notified of any changes prior to implementation.*

## 4. Selecting From Multiple Targets Under One Category

In certain cases, an Origin Green member may have more than one target within a mandatory target area. As an example, within the mandatory energy/emissions target area, a member may choose to include both an electricity reduction target and a natural gas reduction target in its sustainability Plan, both of which are reported on in the subsequent Annual Review.

In such a scenario, the verifiers will score both targets and select the average of the two scores. A score of 1 credit for the electricity reduction target and a score of 3 credits for the gas reduction target would result in an average score of 2 for the mandatory energy/emissions target category. This would reflect a satisfactory grading overall for this area. In the event where two scores average out as a half score, the verifiers will round up the average in all cases.

The exception to this averaging of scores is where a '1' has been awarded to any one of the multiple targets, an overall score of '3' is not permitted.

Where several targets under one category area have clearly unequal significance for the overall performance, the one target with the largest impact will be used as the score for the whole target.

For Tier 1 and Tier 2 member companies in particular, they are now required to set an overall emissions target, hence the various sub-targets around electricity usage, gas, etc. will be accumulated and should be converted to carbon dioxide equivalent (CO<sub>2</sub>e) to assess overall performance.

The examples outlined below display how this would be scored by the verifiers when such cases arise:

### Example A

SUSTAINABILITY TARGET	CREDITS AWARDED	AVERAGE SCORE FOR MANDATORY TARGET
Electricity target not achieved with a poor attempt made and little evidence of progress.	1	2
Gas reduction target achieved with evidence the company has surpassed expectations.	3	

### Example B

SUSTAINABILITY TARGET	CREDITS AWARDED	AVERAGE SCORE FOR MANDATORY TARGET
Recycling target may or may not have been achieved but a reasonable and clear effort has been made with clear supporting evidence.	2	3
General waste target achieved with evidence the company has surpassed expectations.	3	

## 5. Adding, Removing or Changing Mandatory Targets in a Reporting Year

It is common for an Origin Green member to add, remove and/or change a target within the company's sustainability Plan over its lifetime. This can be due to a number of internal and/or external drivers such as making an ambitious or conservative target more in line with projected business performance, a changing marketplace or customer requirements. Where a mandatory target is replaced with another mandatory target, this is acceptable under the following conditions:

- **Removing a mandatory target** - Where a mandatory target was progressed for at least 6 months of the reporting year, the performance of the target up to the point it was changed is included within the Annual Review report. In addition, the replacement target, and its justification for the inclusion/change, must be explained.
- **Adding a new mandatory target** - Where the new target has been progressed for at least 6 months of the reporting year, this new target performance and associated initiatives are reported within the Annual Review.
- Where **changing a mandatory target** occurs such as the quantitative improvement (% reduction etc.), detailed justification must be provided for this change, as well as updated projections for the remainder of the sustainability Plan's lifetime where applicable.
- Where **initiatives are changed within a target** and where the target overall remains the same, the member must provide a justification why this new initiative(s) has been included.





## 6. Compliance with EPA Licence

### 6.1 EPA National Priority Sites Listing

Origin Green members are required to notify Bord Bia if they will be placed on the EPA National Priority Sites Listing. Ahead of the quarterly public release of the National Priority Sites Listing, an Origin Green member who will appear on the National Priority Sites Listing must notify the Origin Green team ([origingreensupport@bordbia.ie](mailto:origingreensupport@bordbia.ie)) through the completion of the National Priority Sites Listing Communication form.

The notification must state:

- Reason for appearing on National Priority Sites Listing,
- Outline engagement with EPA to address issue,
- Outline the root cause as to why the organisation is on the National Priority Sites Listing,
- Mitigation steps undertaken.

Failure to notify Bord Bia may result in the company's Origin Green verification being suspended until a time at which Mabbett are satisfied that the company is implementing sufficient mitigation measures to address the non-compliance(s) to the best of their ability given the nature of the non-compliance.

In addition, a three-credit score reduction will be incurred on the company's Annual Review credit score. The score will apply to that year's Annual Review report and may result in Gold Membership being removed if the current Annual Review has already been verified.

The rationale for this action stems from the fact that the company would have been made aware ahead of time it would feature on the quarterly listing. By failing to inform the Origin Green team in a timely manner, the company did not allow for a prompt investigation by the Origin Green independent verifiers to investigate the non-compliance(s) raised. In such a scenario, the member has the potential to unnecessarily damage the reputation of the Origin Green programme and its collective membership.

Where a member promptly notifies Bord Bia it will be placed on a National Priority Sites Listing, this will be investigated by Origin Green's independent verifiers to ensure a clear plan of action is in place to remedy the issue(s) in question. Where this is evident, this will likely satisfy the independent verifiers who will monitor the ongoing implementation of the actions, potentially allowing the company to retain its ongoing membership of Origin Green

### 6.2. EPA Pending Prosecution

Where an Origin Green member is being formally prosecuted by the EPA for a significant incident/breach of its EPA licence, the member in question must promptly notify Bord Bia in a timely manner ahead of the prospective legal proceedings. This will ensure Origin Green's independent verifiers have sufficient time to investigate the nature of the incident in question. A failure to notify the Origin Green team may result in suspension from the Origin Green programme.

### 6.3. EPA Prosecution or Licence Revocation

If a company is convicted by the EPA or its licence is revoked, then it will then be suspended from the Origin Green programme for a period of time. Companies can only return to the programme once they have served their suspension and they have fully addressed the EPA prosecution findings subject to the approval of the independent verifiers. In addition, the company is not eligible for Gold Membership in the year of the conviction and the following year.



*An initiative by*

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